

**GOVERNMENT OF PAKISTAN
ESTATE OFFICE
APPLICATION FORM FOR ALLOTMENT OF GOVERNMENT ACCOMMODATION**

FOR OFFICE USE

APPLICATION NO. _____ STATION _____

DIARY NO. _____ SECTION: _____ DATE _____

- NOTE:**
- i) Fill the form in Capital Letters preferably use typewriter.
 - ii) Use only one box for one character as

A	B	C			
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 - iii) Cross the relevant Box.
 - iv) Please write N.A. in the column not applicable.
 - v) Attach three photos with the form

ATTESTED
PHOTO GRAPH
OF FGS
TO BE PASTED

PART-I TO BE FILLED BY FEDERAL GOVERNMENT SERVANT

(A) GENERAL INFORMATION

1. Name of the Federal Government Servant (FGS) _____

2. Designation: _____

3. Personal No : _____ (AS PER PAY SLIP)

4. Date of entry in BPS (Please Indicate date of entry into each grade in which the FGS has served).

	(d d m m y y y y)		(d d m m y y y y)
BPS-1	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-12	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-2	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-13	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-3	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-14	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-4	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-15	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-5	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-16	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-6	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-17	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-7	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-18	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-8	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-19	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-9	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-20	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-10	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-21	<table border="1" style="width: 100%; height: 15px;"></table>
BPS-11	<table border="1" style="width: 100%; height: 15px;"></table>	BPS-22	<table border="1" style="width: 100%; height: 15px;"></table>

5. Status of Service a) Permanent b) Temporary c) Adhoc d) Contract e) Deputationist

6. Name of Department: _____

7. Occupational Group: a) PSP b) DMG c) Secreteriat

8. N.I.C. NO. _____ 9. Date of Birth _____

10. Domicile: a) Punjab/Islamabad. b) Sind (R) c) Sind (U) d) NWFP e) Baluchistan
 f) FANA/FATA g) Azad Kashmir

11. Sex: a) Male b) Female 12. Marital Status: a) Married: b) Unmarried:

13. Details of family members: (Additional sheet can be used for more than 5 members).

S.No.	Name	Relation	Age
1	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>
2	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>
3	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>
4	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>
5	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>	<table border="1" style="width: 100%; height: 15px;"></table>

14. Date of entry into Govt.Service: (d d m m y y y y) _____ 15. Date of posting at present station: (d d m m y y y y) _____

16. Category/Class of accommodation applied for /

17. Date of entitlement for the category/class of accommodation (d d m m y y y y) _____

(B) PARTICULARS OF ACCOMMODATION ALREADY ALLOTTED TO FGS

18. House/Flat No: _____ Block No.: _____ Street No: _____ Sector: _____

Mohallah: _____ City: _____

19. Status of house: a) Govt.owned b) Hired house: 20. Date of Occupation: (d d m m y y y y) _____

21. Expected date of vacation / vacated the present accommodation on: (d d m m y y y y) _____

(C) PARTICULARS OF ACCOMMODATION ALREADY ALLOTTED TO SPOUSE

22 House/Flat No: Block No.: Street No: Sector:

Mohallah: City:

23. Status of house: a) Govt.owned b) Hired house: 24. Date of Occupation: (d d m m y y y y)

25. Expected date of vacation / vacated the present accommodation on: (d d m m y y y y)

(D) HOUSES OWNED BY FGS/FAMILY AT PLACE OF POSTING

26. House/Flat No: Block No.: Street No: Sector:

Mohallah: City:

27. Relation with the owner a) Self b) Husband/Wife c) Father/Mother d) Son/Daughter e) No

28. Date of completion of house (d d m m y y y y)

(E) DOCUMENTS TO BE ATTACHED

29. Please ensure that the THREE COPIES of following documents have been attached with application in the following order duly attested:

	Yes	No
a) Appointment letter & promotion letters	<input type="checkbox"/>	<input type="checkbox"/>
b) Copy of N.I.C. of allottee (FGS) and Spouse:	<input type="checkbox"/>	<input type="checkbox"/>
c) Copy of last pay slip / last pay bill:	<input type="checkbox"/>	<input type="checkbox"/>
d) Three Photos including the pasted one	<input type="checkbox"/>	<input type="checkbox"/>
e) Copies of Promotion in successive grades	<input type="checkbox"/>	<input type="checkbox"/>
f) Email Address of FGS	<input type="checkbox"/>	<input type="checkbox"/>

Dated: _____

Signature of F.G.S _____
 Telephone No: Office _____
 Mobile No: Personal: _____
 Email: _____

**PART-II
NOTE:**

FOR USE BY THE DEPARTMENT(EMPLOYER OF THE FEDERAL GOVERNMENT SERVANT)
(The application of employees of Federal Govt. Educational, Institutions should be forwarded by the Federal Directorate of Education.)

NO _____ DATE _____

- i) Mr./Miss/Mrs. _____ is employed in this department since _____ he/she holds a temporary/permanent/ad-hoc/contract post under the Federal Govt. (Strike out not applicable). His/her date of retirement is _____
- ii) The above official has never been allotted any house/flat (if allotted please indicate the house/flat No. _____)
- iii) The department in which the FGE is serving is eligible to get accommodation from Estate Offices Pool.
- iv) It is certified that the information given by the Federal Government Servant is correct.

Signature _____
 Name _____
 Designation and Department with complete address (Official stamp to be fixed)
 Telephone _____